



Personnel Service Center IRS W-2 Form Request

Instructions: Complete the form below, print and fax the SIGNED, completed, LEGIBLE, form to PSC (SES-AA) at: **785-339-3784**
or mail to:

Commanding Officer (SES-AA)
U.S. Coast Guard
Personnel Service Center
444 SE Quincy St.
Topeka, KS 66683-3591

Note: If filling out by hand, please print legibly (*If we can't read your writing, we will not be able process your request*)

Department of Homeland Security U. S. Coast Guard CG PSC-W2RE (Rev. 1/08)		Request for Duplicate or Replacement IRS Form W-2	
1. Social Security Number:		2. Today's Date:	
3. Last Name:	4. First Name:		5. MI:
6. Address (Street, RR, Box #, Apt, etc.):			
7. City:		8. State:	9. Zip:
10. Daytime Phone #:	11. Fax # (Complete only if you would like us to fax a copy to you):		Please note: During the busy tax season (Feb 15 thru April 15) there is no guarantee that PSC can fax a W2. You will receive your W2 in the mail within 10 working days.
12. Member Status: (select one): <input type="checkbox"/> Active Duty <input type="checkbox"/> Reserve <input type="checkbox"/> Separated <input type="checkbox"/> Retired Note: If you retired in 2006 or before, you need a 1099 form from our <u>Retired pay section</u>, please call 1-800-772-8724 for assistance.		13. Tax Year(s) Desired for W-2 <input type="checkbox"/> 2007 <input type="checkbox"/> 2006 <input type="checkbox"/> 2005 <input type="checkbox"/> 2004 <input type="checkbox"/> Other Year(s):	
14. Is the member deceased? (Complete only if the person signing in block 15 is not the same as person identified in blocks 1 through 5: <input type="checkbox"/> Yes		15. Signature: ***DO NOT FAX OR MAIL WITHOUT A SIGNATURE***	
		16. Printed Name (First, Middle Initial, Last)	